

119 Sloan Ave. • Ashland, OH 44805  
ashlandcarecenter.org • (419) 281-1111

February 2025

Dear Fundraising Banquet Table Hosts:

Thank you for being willing to lend your support to Ashland Pregnancy Care Center (APCC) by volunteering to host a table at this year's upcoming fundraising banquet. **We have set our goal at 80 tables so your involvement is essential.**

Prayer is essential in all that we do. On Monday, March 10<sup>th</sup>, I am asking you to make time to come together between 6:00-7:30pm for a Prayer Walk (come when you can, leave when you must.) Along with board, staff, and volunteers, we will pray for the Lord's blessing on this year's fundraising banquet and other prayer concerns (*see detailed sheet enclosed*). Please see the enclosed postcard invitation for all the details of the Prayer Walk.

Plans are well under way for the 2025 Fundraising Banquet being held on Thursday, April 10, 2025 at Ashland University's John C. Myers Convocation Center. Our theme "*A Story of Life*" is based on Psalms 139:16 which says, which says: "*Your eyes saw my unformed body; all the days ordained for me were written in your book before one of them came to be.* Our guest speaker is Dr. William Lile, "Pro-Life Doc" (see bio enclosed).

At Ashland Pregnancy Care Center we help women work through the problems they face and give them compassionate options and real help so that they can choose life for their children.

I know that you rejoice right along with us over last year's attendance of over 660 individuals. Last year, we raised over \$231,966 for LIFE! Our goal for 2025 is to have 800 in attendance and raise more than \$235,000 as we celebrate 44 years in ministry!

The fundraising banquet is essential in keeping our doors open. The monies given ensure that we receive the necessary day to day funding so that we may continue providing pregnancy testing, ultrasound confirmation of pregnancy, support and education while developing relationships, and sharing the love of Christ with clients.

**The night of the event, please arrive between 5:20-5:25 p.m. and enter through the second set of banquet room double doors. A volunteer will check you in. You may then go to your table(s) and prepare to greet your guests when the doors open at 5:30 p.m.**

Please read through the enclosed instructions carefully. Feel free to call us with any questions you may have at 419.281.1111. Thank you again for your willingness to serve.

Blessings,

Melanie Miller  
Executive Director

*P.S. Enclosed is a biography of our special guest speaker and other information and materials you will need. I am sure you will agree with me that we are in for an exciting and wonderful evening!*

*"Your eyes saw my unformed body; all the days ordained for me were written in your book before one of them came to be." – Psalm 139:16*



## 2025 Fundraising Banquet Prayer Concerns

1. Praise for 44 years of APCC ministering to Ashland County and surrounding areas.
2. For the women and men in Ashland County facing unplanned pregnancies to seek help from APCC.
3. Praise for the wonderful blessings APCC has received in the past year.
  - a. A total of 3,434 visits to the Center – 275 different client families
  - b. Celebrated the birthday of roughly 88 babies
  - c. Community Outreach at the Fair, Sanctity of Human Life Community Service
  - d. Faithful supporters – Churches, Individuals, Businesses
4. For the Board of Directors
  - a. That they would make wise Godly decisions
  - b. For those with a passion and burden for this ministry to consider board service should they be called
5. For the future location of Ashland Pregnancy Care Center
  - a. For the Lord to provide the funds
  - b. For wisdom to follow His timeline for a forever home
6. For APCC staff (Melanie, Lynne, Jackie, Pat, Chris-RN) & Ministry Leaders
  - a. The staff and volunteers would have strength and wisdom each day and boldness to share the Gospel and love of Christ with clients.
  - b. “Restore” Post-Abortion Ministry – Maryanne Wise
  - c. Men’s Ministry – Travis McKenzie
7. For Volunteer Medical Team - Dr. Debbie Cowden
  - a. That the Lord would use the medical technology (ultrasound machine) to save lives and minister to women and men in need as they bond with their baby
  - b. APR Services (Abortion Pill Reversal)
  - c. Integration of STD/STI Clinic
8. For the Lord to be glorified at the fundraising banquet and in all of the preparations leading up to the event.
9. For the Lord to provide all needed table hosts and sponsors for the fundraising banquet.
10. Reach the goal of having 800 attend the fundraising banquet – A sold out crowd!
11. For speaker Dr. William Lile to be effective in his presentation at the fundraising banquet.
12. Thanksgiving for all the volunteers that are helping with the fundraising banquet & serving at APCC throughout the year.
13. For additional people to partner and invest with APCC as monthly financial supporters.
14. For churches in Ashland County to support APCC prayerfully and financially (through baby bottle campaign and missions budget).
15. The guests attending the banquet would give generously – 2025 goal is more than \$235,000!
16. For our great country to turn from its sin of abortion.



# Updated Info! Please Read

## 2025 Table Host Information and Instructions

19th Annual Fundraising Banquet

Guest Speaker: Dr. William Lile

*A Story of LIFE*

Thursday, April 10, 2025

John C. Myers Convocation Center at Ashland University

5:30 p.m. DOORS OPEN / 6:00 p.m. Dinner & Program

1. Please note: Everyone who attended the Banquet in 2024 will receive an invitation in the mail. In the event one of your invited, confirmed guests should also mail in an RSVP card – rest assured that we will adjust their reservation accordingly. *Your packet contains may two (2) printed invitations that you are welcome to send when inviting those who have never attended an APCC fundraising banquet or have not attended in the last few years. Or, please invite your guests online. Please contact APCC if you need additional invitations.*
2. Prayerfully consider and then personally invite your guests. We encourage you to invite those who may have never attended one of APCC's fundraising banquets as well as "veteran" attendees. Doing so helps to "grow" the event and increases the potential of adding new donors and making our donor base even stronger. See the enclosed sheet titled "Who should I invite..." for more help.
3. The main purpose of the evening is fund-raising - **Adults only please, as limited seating is available.**
4. Make sure your guests understand that there is no charge for them to come, but that this is a **fund-raising** banquet. Don't be afraid to ask them to bring their checkbooks. APCC is a ministry funded by many people who are not necessarily wealthy, but have a heart and commitment to the ministry.
5. Each table will seat a total of 10 people including you. Please feel free to invite more than one table-full.
6. We will have a buffet dinner entrée with both chicken and fish to help serve our guests more quickly. If you or a guest has a gluten-intolerant dietary need, please make a note on your guest list or contact Melanie or Lynne at the office.
7. Please register your guests online by **Monday, March 31, 2025** as seating is limited. If you are unable to fill a table, we can assist filling open seats with guests who do not yet have a table host. We anticipate a sold out crowd!
8. **REGISTRATION PROCESS: ONLINE OR USE GUEST LIST FORM IN YOUR PACKET**

**ONLINE REGISTRATION:** We want to encourage you to invite guests through our online event registration system (Ministry Sync).

You can invite guests, register guests, and manage your table online. First, you need to register yourself as a table host. Once registered, you will receive an email confirmation. Then, follow the prompts in your email to manage your guest list.

Please refer to the handout "Using the Guest List Manager (Host Information)."

**Please register online guests by Monday, March 31, 2025**

OR

**REGISTER GUESTS USING THE "TABLE HOST GUEST LIST" (in your packet):** Please include your guests' contact information.

List each person individually who is committed to attend. Return the form to Melanie or Lynne at APCC offices, by mail:

119 Sloan Ave., Ashland OH 44805, fax (419.281.1111) or in person by **Monday, March 31, 2025.**

We will enter your data in the online system. Tables will be assigned in the order that guest lists are received.

9. Upon registration, each guest with an email will receive a confirmation and event details (via email). The week of the banquet, all registered guests will receive a friendly email reminder confirming their attendance & TABLE assignment for the banquet.
10. Call Melanie or Lynne (419.281.1111) immediately with any additions or deletions to your guest list. In the event that someone cancels, please make every effort to find someone to take their place. We anticipate that there will be a wait list to attend the event (as seating is limited).
11. Call and remind your guests two (2) days before the fundraising banquet, to reconfirm their reservation.
12. **\*\*\*HOSTS ONLY: Please arrive between 5:20 –5:25 p.m. and enter through the second set of banquet room double doors.** A volunteer will check you in. You may then go to your table(s) and prepare to greet your guests when the doors open at 5:30 p.m.

# Who should I invite to Ashland Pregnancy Care Center's 19th Annual Fundraising Banquet?

*Thank you for taking on the vital role of serving as a table host for this important event in the life of Ashland Pregnancy Care Center. Your role is not only appreciated; it is also keenly important to this event's success. As you consider whom to invite, here are some tips and ideas:*

## *Consider those who believe in Life*

We are looking for your friends and acquaintances who—if they knew more about the ministry— would be inclined to support Ashland Pregnancy Care Center financially.

Keep in mind that, if possible, we're looking for new, first-time attendees. There are many people in our area— in your Sunday school class, small group, business or Bible study— who believe as you do in the sanctity of human life and in sharing the hope of Jesus Christ.

## *Consider the heart*

God looks at the heart and we know you do as well. Look for hearts that are open and generous. We can find generous people in all walks of life from the wealthy to those who are living on a tight budget. In addition we can look to friends of all ages, from the young couples just starting out to those who are happily retired.

## *A few thoughts as we consider who to invite:*

**Invite the entire team** – When it comes to married couples, we want both husband and wife to attend. A couple makes financial decisions together and as the focus of our event is raising funds to building the future of Ashland Pregnancy Care Center, it is imperative that the entire “team” is on-hand to make a wise decision.

**We love children and youth, yet...** – We do love babies, children and youth— they are gifts! On this night, we want to raise the funds necessary so that future children gain the gift of life. For this reason then, we need adults only— so that as many possible have an opportunity to support this ministry financially— and build a culture of life here in Ashland.

**Pray as we invite** – As we consider who to ask, let's make each invitation a matter of prayer. God might show us someone with an open heart in the most unlikely places. As we are open to His direction, we look forward to His hand leading us to the right people with a joyful desire to take this ministry exactly where God wants us to go.

# Table Host Guest List Form

If you would like APCC to register your guests, this form must be returned to the office no later than Monday, March 31, 2025  
Online Registration Closes on Tuesday, April 1, 2025.

FOR OFFICE USE ONLY:

Guest list received: \_\_\_\_\_ Table # \_\_\_\_\_

Each box represents one seat at your table. Tables are 10 individual seats. Remember to list yourself in box one. List each individual separately. Include full address & email for each guest so we can send an email confirmation. Feel free to invite more than one complete table of guests, but let us know of those additions by the cut off date.  
**\*\*\*NOTE: Tables are assigned in order of receipt of guest list.**

## Table Host

Your Name: _____
Address: _____
City: _____ Zip: _____
Phone: (_____) _____ - _____
Email _____

## Spouse or Guest

Name: _____
Address: _____
City: _____ Zip: _____
Phone: (_____) _____ - _____
Email _____

## Guest

Name: _____
Address: _____
City: _____ Zip: _____
Phone: (_____) _____ - _____
Email _____

## Guest

Name: _____
Address: _____
City: _____ Zip: _____
Phone: (_____) _____ - _____
Email _____

## Guest

Name: _____
Address: _____
City: _____ Zip: _____
Phone: (_____) _____ - _____
Email _____

## Guest

Name: _____
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Name: _____
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Phone: (_____) _____ - _____
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## Guest

Name: _____
Address: _____
City: _____ Zip: _____
Phone: (_____) _____ - _____
Email _____

## Guest

Name: _____
Address: _____
City: _____ Zip: _____
Phone: (_____) _____ - _____
Email _____

## Guest

Name: _____
Address: _____
City: _____ Zip: _____
Phone: (_____) _____ - _____
Email _____



# Using the Guest List Manager (Host Information)


Updated on December 20, 2023

The Guest List Manager is a webpage that allows group hosts to manage their own guest list. Each host has a unique Guest List Manager. This includes people who manage the same table, so it's important to keep that email. The event contact person can send you a new host manager if it is lost. To get started, click the **Manage My Guest List** button in your email.

## Table Host Information

Sandy, thank you for being a **table host** at the upcoming Dev  
- Banquet FTA!

**Inviting** and **registering** guests is easy. You can start today!

 **Manage My Guest List**

*Please retain this e-mail and use this button each time you need to manage your guest list.*

## Inviting your friends

Send an invitation to your friends so they can register to the event or decline the invitation. When your guests Accept or Decline from your invitation, they will automatically be marked as responded.

1. Click **Invite Your Friends** in the Table Host Manager to open the Invite Your Friends page

**GUESTS REGISTERED FOR 'PINZUR, CORINNE':**

[Register a New Guest](#) [Invite Your Friends](#) [Email Participants](#)

Corinne Pinzur <small>HOST</small>	◀
Sam Pinzur	◀
Robert Williams	◀

2. In the top text box of the form, enter in one or more email addresses of people to invite (addresses must be separated by commas). **Only 50 invitations can be sent at a time.**

**INVITE YOUR FRIENDS TO JOIN YOU!**

Enter their e-mails below, separated by commas.

**ADD A PERSONALIZED NOTE:**

**B** *I* U ☰ ▮ ☰ ☰ ☰ -

Email me when my guests register

[Preview Email](#) [Send Invitations](#)

[Cancel](#)

3. In the second text box, write a personal note encouraging invitees to come.
4. Click **Preview Email** to see what the email will look like. If your personalized note doesn't appear, your event contact may have

removed the Invite Note variable from the invitation template.  
Contact them for more information.

5. Check **Email me when my guests** register to be notified when these invitees register.
6. Take one of these two actions:
  - a. Click **Cancel** if you do not want to save this information.
  - b. Click **Send Invitations** to complete the process.
7. Once you have sent invitations, click **View Sent Invitation Details** to see your invited list. From here you can:
  - a. Use the **Invite Again** button to resend invitations to any of the email addresses that are checked on the list
  - b. Use the **Send Email** button to use your email software on your computer (not a web version) to send a follow-up email.

## Registering Guests

You can also register your guests to the event from your Guest List Manager

GUESTS REGISTERED FOR 'PINZUR, CORINNE':

Register a New Guest

Invite Your Friends

Email Participants

Corinne Pinzur HOST

Sam Pinzur

Robert Williams



1. Click **Register a New Guest**. This will take you to the registration form.
2. Your group will automatically be selected in the Group Host List on the registration form, so your guests will be added to your group.
3. If you have paid for your guests, you may need to choose a registration option for registering a guest of a host.
4. If you added their email address, they will receive a confirmation email. If you don't know their email address, use noemail@fundeasy.com to skip a required field.

## Email Your Guests

You can email your guests from your Guest List Manager. Click **Email Participants** to send an email to all your guests.

### GUESTS REGISTERED FOR 'PINZUR, CORINNE':

Register a New Guest

Invite Your Friends

Email Participants

Corinne Pinzur HOST

Sam Pinzur

Robert Williams

Or click the caret (triangle) to the right of your guest's name and click **Email [Guest Name]** to send an email to that individual guest.

**Robert Williams**

Registered Time: Dec. 18, 2019 at 3:00pm

Address:

Email: [example@email.com](mailto:example@email.com)

Edit Registration

Cancel Registration

Email Robert

## Update Guest Registration Information

You can also click the caret (triangle) to the right of your guest's name to edit their registration.

**Robert Williams**

Registered Time: Dec. 18, 2019 at 3:00pm

Address:

Email: [example@email.com](mailto:example@email.com)

Edit Registration

Cancel Registration

Email Robert

- Click Edit Registration to edit basic information for your guests, such as name, contact information, and some extra registration information from your Guest List. Meal choices can only be updated through your event contact. Please let them know if your guests have changes to their meal choices (if offered).
- Click Cancel Registration if your guest can no longer attend.



## **SAMPLE NIGHT OF Table Host Checklist** **19<sup>th</sup> Annual Fundraising Banquet**

- Check off each guest on the attendance roster found on the outside of your packet. Please write in additional guests & contact information as needed.**
- Pass out a name tag to each guest. Extra blank tags are included for write-ins.**
- DURING the financial appeal there will be 2 separate asks (One-time Gift & Monthly Investment)**
  - ***You will be prompted when to open the master envelope.***
  - When instructed, please pass out the pair of pledge cards and envelopes to each of your guests. Each guest should have a small one-time gift pledge card & a long monthly investment pledge card.
- AFTER the appeal has been given (and sufficient time has elapsed to fill out each pledge card):**
  - Collect **ALL (used and unused)** pledge cards/envelopes
  - Place the pledge envelopes into the white master envelope. This envelope has your name and your table number on it. If you have more than one table – please **collect each table individually and place in the corresponding envelope.**
- DISTRIBUTE the Evaluation Questionnaire in your packet.**
  - Please encourage your guests to fill these out. This will greatly help in planning next year's fundraising banquet.
  - Place the completed questionnaire into the same master envelope with the pledge cards.
- Place Completed Attendance Roster in the master envelope.**
- Place ALL pieces used & unused back into the master envelope.**
- SEAL YOUR MASTER ENVELOPE.**
- STAY WITH YOUR ENVELOPE UNTIL COLLECTED BY A BOARD MEMBER.**

*There is no way to thank you enough for all the time and effort you have put into making Ashland Pregnancy Care Center's 19<sup>th</sup> Annual Fundraising Banquet a success.*

*May the Lord Bless you and your family out of His abundance.*